



**Dana DeBeauvoir** *Travis County Clerk*

PO Box 149325, Austin TX 78714-9325

Phone: (512) 854-9188

<http://www.traviscountyclerk.org>

Recording, Elections, Computer Resources, Accounting,  
and Administration Divisions

5501 Airport Boulevard, Austin, Texas 78751-1410

Misdemeanor Records, Civil/Probate, and Records Management Divisions

1000 Guadalupe, Austin, Texas 78701-2328

## Civil Fee Schedule

Effective October 1, 2018

Copies (self-service) per page .....	\$ .20
Copies (full-service) per page .....	\$ 1.00
Certified copies per page .....	\$ 1.00

*NOTE: Copies to be certified by the Clerk must be made by the Clerk's Office. Plus \$5.00 per document*

New Law Suit.....	\$ 272.00
Garnishment... (in same Court).....	\$ 247.00
Foreign Judgment.....	\$ 272.00
Protective Order Petition (Family Code).....	No Charge
Severance of Suit.....	\$ 272.00
Occupational Driver's License (does not include costs of copies).....	\$ 272.00
Condemnation / Eminent domain .....	\$ 200.00
Cross-action, Counterclaim, Interpleader, or Third-Party Action.....	\$ 95.00
Jury Fee .....	\$ 40.00
Issuance of Abstract of Judgment.....	\$ 5.00
Issuance of Abstract of Execution, Writ of Sequestration, or Writ of Possession .....	\$ 5.00
Issuance of Show Cause Writ .....	\$ 5.00
Issuance of General Notice.....	\$ 5.00
Issuance of Writ of Attachment (Attorney provides Writ) plus certified copies .....	\$ 6.25
Issuance of Citation, Writ of Garnishment, or other <i>issuing document</i> LGC 188.059.....	\$ 4.00
Issuance of Subpoena .....	\$ 4.00
Scire Facias (plus certified copies of final judgment) .....	\$ 4.00
10 year Affidavit .....	\$ 5.00
Bill of Cost (must request in writing) .....	\$ 4.00
SR 42 (plus certified copies) .....	\$ 5.00
Venditioni Exponas (ext. of an execution about to expire – no service charge) .....	\$ 5.00
Exemplification fee (in addition to certifications and copy fee) .....	\$ 2.00

**Fees for Service by Constable** (May be included in same payment to Travis County Clerk):

Service of Citation or General Notice (in county or by certified mail) .....	\$ 75.00
Service of Subpoena or Show Cause Writ .....	\$ 75.00
Service of Garnishment .....	\$ 115.00
Service of Temporary Restraining Order .....	\$ 115.00
Service of Writ of Execution (does not include commission) .....	\$ 220.00
Service of Writ of Possession (if move out exceeds 2 hours, additional fee of \$50 per hour) .....	\$ 160.00
Service of Writ of Sequestration or Writ of Attachment .....	\$ 155.00
Service of Protective Order (charged to respondent) .....	\$ 140.00
Order of Sale (does not include commission) .....	\$ 220.00

**Attach to citation:**

Secretary of State fee [check payable to "Secretary of State"] .....	\$ 55.00
Commissioner of Insurance fee [check payable to "Commissioner of Insurance"] .....	\$ 50.00
Attach to subpoena (for witness fee) .....	\$ 10.00

Administration: 854-9188  
Elections: 854-4996

Civil/Probate Division: 854-9595  
Misdemeanor Records Division: 854-9440

Recording Division: 854-9188  
Records Management: 854-4712

**Insufficient Funds / Retuned Check Fee .....\$ 30.00**

**Searching Civil Records**

<i>Request</i>	<i>Fee</i>
Customer requesting cause number or status of a case filed after June 1986 and appears on the automated system.	No charge – Call (512) 854-9188
Customer requesting cause number or status of a case filed before June 1986 that requires reviewing microfilm records.	There is a \$10 charge per name per decade of film searched. Customer suggests the order decades are researched.

Case data and documents are available online at our website:

[www.TravisCountyClerk.org](http://www.TravisCountyClerk.org)

Case data are searchable by party name, attorney name, date filed range, or cause number range.

Case documents are searchable by party name, date filed range, or cause number range.

Inquiries / Requests:

[civil@traviscountytexas.gov](mailto:civil@traviscountytexas.gov), The Travis County Clerk’s Call Center:

**(512) 854-9188**