



**Dana DeBeauvoir** *Travis County Clerk*

Phone: (512) 854-9188  
www.traviscountyclerk.org  
Mailing Address: P.O. Box 149325, Austin, Texas 78714-9325

Recording, Elections, Computer Resources, Accounting, and Administration Divisions  
Misdemeanor Records, Civil/Probate/Commissioners Court Minutes, and Records Management Divisions

5501 Airport Boulevard, Austin, Texas 78751  
1000 Guadalupe, Austin, Texas 78701

## Civil Fee Schedule Effective October 1, 2018

Copies (self service) per page .....	\$ .20
Copies (full service) per page .....	\$1.00
Certified copies per page .....	\$1.00
	plus \$5.00 per document

*NOTE: Copies to be certified by the Clerk must be made by the Clerk's Office.*

New Lawsuit .....	\$272.00
Garnishment... (in same Court) .....	\$247.00
Foreign Judgment .....	\$272.00
Protective Order Petition (Family Code) .....	No Charge
Severance of Suit .....	\$272.00
Occupational Driver's License (does not include costs of copies) .....	\$272.00
Condemnation / Eminent domain .....	\$200.00
Cross-action, Counterclaim, Interpleader, or Third-Party Action .....	\$ 95.00
Jury Fee .....	\$ 40.00
Issuance of Abstract of Judgment .....	\$ 5.00
Issuance of Writ of Execution, Writ of Sequestration, or Writ of Possession .....	\$ 5.00
Issuance of Show Cause Writ .....	\$ 5.00
Issuance of General Notice .....	\$ 5.00
Issuance of Writ of Attachment(Attorney provides Writ) plus certified copies .....	\$ 6.25
Issuance of Citation, Writ of Garnishment, or other <i>issuing document</i> LGC 188.059 .....	\$ 4.00
Issuance of Subpoena .....	\$ 4.00
Scire Facias.....(plus certified copies of final judgment) .....	\$ 4.00
10 year Affidavit .....	\$ 5.00
Bill of Cost (must request in writing) .....	\$ 4.00
SR 42 (plus certified copies) .....	\$ 5.00
Venditioni Exponas (ext of an execution about to expire – no service charge) .....	\$ 5.00
Exemplification fee (in addition to certifications and copy fees) .....	\$ 2.00

### **Fees for Service by Constable** (May be included in same payment to Travis County Clerk)

Service of Citation or General Notice (in county or by certified mail) .....	\$ 75.00
Service of Subpoena or Show Cause Writ .....	\$ 75.00
Service of Garnishment .....	\$115.00
Service of Temporary Restraining Order .....	\$115.00
Service of Writ of Execution (does not include commission) .....	\$220.00
Service of Writ of Possession (if move out exceeds 2 hours, additional fee of \$50 per hour) .....	\$160.00
Service of Writ of Sequestration or Writ of Attachment .....	\$155.00
Service of Protective Order (charged to respondent) .....	\$140.00
Order of Sale (does not include commission) .....	\$220.00

To be attached to citation:

Secretary of State Fee [check payable to "Secretary of State"] .....	\$ 55.00
Commissioner of Insurance fee [check payable to "Commissioner of Insurance"] .....	\$ 50.00

To be attached to subpoena as witness fee .....

**Insufficient Funds / Returned Check Fee** ..... **\$30.00**

**Searching Civil Records**

<i>Request</i>	<i>Charge</i>
Customer requesting cause number or the status of a case filed after June 1986 and appears on the automated system.	No charge – Call (512) 854-9188
Customer requesting cause number or status of a case filed before June 1986 that requires reviewing microfilm records.	There is a \$10 charge per name per decade of film searched. Customer suggests the order decades are researched.

Inquiries / Requests: **civil@co.travis.tx.us**  
or the Travis County Clerk’s Call Center: **(512) 854-9188**

Other information about the Travis County Clerk’s Office is available at **www.TravisCountyClerk.org**.